February 1, 2022

Call for Nominations for Open DHCA Board Positions

Druid Hills Civic Association is seeking nominations for its board directors.

For more than eighty years, DHCA has worked side by side with neighbors to create an amazing community and our shared success has always depended upon listening closely to our members. It is with that tradition in mind that we ask you to consider volunteering your time and talent to continue strengthening and improving our community.

Druid Hills Civic Association is governed by a board of volunteer directors, each of whom is elected for a two-year term and serves either as an Officer, District Representative or Committee Chair (see below for open positions). Board members receive no compensation. All residents living within the Druid Hills neighborhood borders are eligible.

If interested in nominating yourself or someone else, submit via email to: governance@druidhills.org. If you are nominating someone other than yourself, please be sure that individual is informed and ready to proceed.

All nominations will be vetted by the DHCA Governance Committee and candidates selected put forward for election at our 2022 Annual Meeting, currently scheduled for April 2022.

The deadline to submit nominations is Friday, February 25, 2022 at 5:00 pm.

What qualities are desired in a board candidate?

DHCA seeks candidates who have an interest in DHCA and its future. Candidates should promote and exemplify DHCA’s core values and excellence in service to the community and have a commitment to helping lead DHCA in achieving its goals and objectives.

Board candidates should work well with others individually and in a group. Candidates should be able to analyze and synthesize complex issues, clearly articulate ideas, and be careful listeners to contribute to the decision-making process.

It is helpful for board members to possess a variety of areas of expertise such as organizational and/or financial management; marketing and/or fundraising; strategic and/or long-range planning; partnerships and collaborations; workplace diversity and inclusion; and/or communication.

What are the responsibilities of the Board of Directors?

- Financial Contribution: be a member of DHCA at the family level or higher
- Attend 4 of the 6 board meetings each year
- Serve on (or chair) at least one committee
- Each year, volunteer for at least two DHCA non-committee activities/tasks
- Actively engage in recruiting a successor for his/her own board position
What if I am nominated but not elected?

DHCA is grateful for the willingness of members to volunteer their time. There are always more good candidates than number of positions to fill. Consider contacting the Governance Committee directly at governance@druidhills.org to discuss your interests. All DHCA members are eligible to serve on one of our nine committees, and DHCA is committed to providing many avenues for involvement beyond board and committee service.

Open Positions

Following is a list of board director positions becoming open in 2022, along with the responsibilities of each:

**Treasurer**

The Treasurer maintains and preserves DHCA’s financial records, prepares and presents an annual budget to the board for approval, prepares quarterly financial statements, disburses all funds according to the annual budget, prepares annual financial statements and ensures annual financial review of those statements by an independent public accountant, and ensures DHCA adheres to all rules and filing requirements of all local, state, and federal taxing authorities.

**District Representatives (three open positions)**

District Representatives are liaisons between DHCA and all residents in their district. They collect input from and disseminate information to district residents, call district meetings when needed to gather input and share information, and promote DHCA membership by organizing district activities. Each district is defined on the district map on our website (https://www.druidhills.org/DHCA-District-Map).

The following DHCA districts have open Representative positions for 2022:

**District 3** is defined on the district map and includes Callanwolde, the Emory Briarcliff campus, and the residential area between.

**District 6** is defined on the district map and includes Briar Hills, Edmund Park, and a section of City of Atlanta NPU-F. The Representative for District 6 also serves as or works in coordination with the DHCA representative for NPU-F.

**District 8** is defined on the District Map and includes North Emory Grove, the eastern half of the Emory Atlanta campus, the Emory Clairmont campus, and the Harwood condominiums.

For more information about our Board of Directors, please see our bylaws found on our website at https://www.druidhills.org/resources/Documents/DHCA%20-%20Bylaws%20-%202021%20-%20%7B04.21.21%7D.pdf.