



**Meeting Notes:**

<b>Type of Meeting:</b>	Regular Board Meeting
<b>Date:</b>	12-9-2020
<b>Location:</b>	Zoom Virtual Meeting
<b>Is quorum present?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Guests:</b>	Terri Theisen, Consultant Rob Kincheloe, Dekalb Land Use Chair

Board Names	Present	Absent
Atkin, Rocky	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Biesel, Van	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Blalock, Travis	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Critz, Justin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Day, Sharon	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Eisterhold, Kit	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Engle, Darin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Herold, Mark	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jones, Jan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lane, Harriett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Liggett, Chris	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MacGregor, Bruce	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mathias, Steven	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Misner, Steven	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Moise, Phil	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nelson, Renee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Richardson, Jennie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roeser, Thea	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rollins, Doug	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shuey, Dick	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Silverman, Alida	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sleeth, Carol	<input checked="" type="checkbox"/>	<input type="checkbox"/>
St. Louis, Mike	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sullivan, Sue	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thornton, Sandra	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tomlin, William	<input checked="" type="checkbox"/>	<input type="checkbox"/>
VanGelderren, Leon	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vandenberg, Cathy	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Weatherly, Yvette	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Meeting Notes:**

Agenda Item	Main Speaker	Notes
Meeting called to order	Kit Eisterhold	(7:40 pm) Regular presiding officer and secretary are present
Working Group- Presentation of Final Strategic Plan	Chris Liggett	Corrections/Amendments were / were not made. Approval: <ul style="list-style-type: none"> <li>▪ Motion- Governance and The Working Group recommend adopting the Final Strategic Plan Document as sent by Doug Rollins via email on 12/7/20</li> <li>▪ Seconded</li> </ul> Outcome – Approved 22 yes, 2 no, 2 abstain
Governance Committee -Board Structure	Harriett Lane Renee Nelson Travis Blalock Rocky Atkins, Justin, Critz	Corrections/Amendments were / were not made. Approval: <ul style="list-style-type: none"> <li>▪ Motion- The Governance Committee recommends adopting the Board Structure as outlined including board size, composition, and committee structure.</li> <li>▪ Outline is attached</li> <li>▪ Seconded</li> </ul> Outcome – Approved 19 yes, 7 no, 0 abstain  Corrections/Amendments were / were not made. Approval: <ul style="list-style-type: none"> <li>▪ Motion- The Governance Committee recommends exploring a merger with Druid Hills Patrol.</li> <li>▪ Seconded</li> </ul> Outcome – Approved 20 yes, 5 no, 1 abstain  Corrections/Amendments were / were not made. Approval: <ul style="list-style-type: none"> <li>▪ Motion- The Governance Committee recommends exploring hiring an Executive Director.</li> <li>▪ Seconded</li> </ul> Outcome – Approved 20 yes, 3 no, 2 abstain <ul style="list-style-type: none"> <li>▪ There were 26 board members present for the first 3 votes, and 25 present for the last vote.</li> </ul>
Next Meeting Date, Time, Location		<ul style="list-style-type: none"> <li>▪ TBA</li> </ul>
Adjournment	Kit Eisterhold	10:08 pm

## **Working Group Motions**

**Motion 1: Governance and The Working Group recommend adopting the Final Strategic Plan as sent by Doug Rollins via email on 12/7/20**

## **Governance Committee Motions**

**Motion 1: The Governance Committee recommends adopting the Board Structure as outlined including board size, composition, and committee structure.**

- 1) Change names of the nine "Divisions" to "Districts"
  - a) Keep the boundaries the same but change from "numbers" to "names"
  - b) Each District will choose a name for their district via a nomination and voting process to be managed by the Membership Committee.
  - c) Change the title of "Division Chair" to "District Representative"
- 2) District Representatives
  - a) Recruited and nominated by the Governance Committee with support from Membership Committee
  - b) Serve a 3-year term as a member of the DHCA Board
  - c) Act as a representative and resource for their District, as defined by a job description that will be common to all District Reps
  - d) District Rep training will be developed, maintained, and delivered by the Membership Committee
- 3) Executive Committee / Officers
  - a) There will be 4 officers: Chair, Vice Chair, Secretary, Treasurer
  - b) The Executive Committee (EC) will be comprised of the officers
  - c) Officers will serve 2 years with eligibility for one additional term in the same office
  - d) The EC will set the agenda for board meetings and will only meet as needed between regular board meetings, typically in the case of a timebound emergency. Any decisions by the EC must be ratified by a board vote at the next meeting.
- 4) Standing Committees: There shall be nine (9) Standing Committees of the Board:
  - a) DeKalb Historic Preservation Committee (Unincorporated DeKalb County)
  - b) Landmark District Preservation Committee (City of Atlanta)
  - c) Public Safety
  - d) Governance
  - e) Parks & Greenspace
  - f) Finance (Chaired by the Treasurer)
  - g) Tour of Homes
  - h) Membership
  - i) Communications
- 5) Board Composition: The Board will be limited to a maximum of 22 persons, comprised of:
  - a) 4 Officers: Chair, Vice Chair, Secretary, Treasurer
  - b) the District Representative from each of the nine (9) Districts
  - c) the nine (9) Chairs of the Standing Committees

**Motion 2: The Governance Committee recommends exploring a merger with Druid Hills Patrol.**

**Motion 3: The Governance Committee recommends exploring hiring an Executive Director.**